

GIFT AID

THIS IS **NOT** A REQUEST FOR EXTRA MONEY FROM YOU.

This is a simple way **for us to claim** back some tax on subscriptions that you pay any way. There is one easy form attached that needs completing on the reverse of this page. After that, there is **NO** other form to fill in.

Currently, this is worth an extra 25p to the Group for every £1 you pay. It costs you **NOTHING** but 30 seconds of time to fill in the form. This extra income from Gift Aid can help minimise future increases in subscriptions, as well as help the Group provide more equipment and activities for your son.

To enable us to claim tax back, the form should be completed and signed by a taxpayer and then returned via your section leaders. If you do not wish to complete the form, please let us know by writing your name and just "NO" on the form. You need give no reason, but this will stop us wasting your and our time following up with reminders etc.

The following notes provide further information:

1. The Group does not obtain any information about your income or any other similar details. We only need your confirmation that you pay income tax and this confirmation is made by completing the form.
2. Completion of the form does not constitute a legal agreement or create any future commitment. It does not commit you to pay any specific amount to the Group.
3. The Group will claim some, or all, of the tax that you have already paid on all subscriptions and gifts paid to the Group from 4 years prior to signing the form. The Gift Aid declaration can be cancelled at any time and you need give no reason.
4. Although only one completed form is needed, even if you have more than one son or daughter in the Group, it helps with administration and matching of subscriptions paid if a form is completed for each child.
5. You can complete Gift Aid forms for several charities, as long as the total tax that you pay is more than the total amount that can be reclaimed by all the charities.
6. If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

If you need further information or wish to discuss this matter, please contact our treasurer via the Scout Leader



18TH ST ALBANS SCOUT GROUP BEAVERS, CUBS, SCOUTS

Registered Charity number: 1032693

GIFT AID DECLARATION

Name(s) of Group member(s) (e.g. Child name)

.....

Parent's name:

Title Forename(s) Surname

Address

..... Post code.....

In order to Gift Aid your donation you must tick the box below:

I want to Gift Aid my donation of £_____ and any donations I make in the future or have made in the past 4 years to:

18th St Albans Scout Group

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

Signed Date

Notes

Please notify the charity if you:

1. Want to cancel this declaration
2. Change your name or home address
3. No longer pay sufficient tax on your income and/or capital gains

